



Lady Elliot Island Resort Recruitment Application Form

SECTION 1 – YOUR DETAILS

Name:			
Email Address:			
Address:			Postcode:
Phone Number:			Mobile Number:
Date of Birth:			

SECTION 2 – EMPLOYMENT DETAILS

What job position are you applying for?

Why are you applying for this job?

Select what type of employment you would prefer? Full-time Casual

Have you previously been employed at Lady Elliot Island Eco Resort (LEIER)?

No

Yes ~ If you answered yes, please advise when, in what department and the reason for leaving:

SECTION 3 – QUESTIONS

How would you describe yourself?

What work ethics do you follow?

What does teamwork mean to you?

What does safety in the workplace mean to you?

Where do you see yourself in 5 years time?

Do you have a current drivers licence?

How many alcoholic drinks do you have a day?

Do you smoke?

SECTION 4 – RIGHT TO WORK DETAILS

Are you an Australian or New Zealand permanent resident or citizen?

Yes

Proceed to Section 5

No

Complete this section

Please note: You will be required to provide proof of your residency status (Visa and Passport) if you are successful through the interview process. Providing this information authorises the Department of Immigration and Citizenship to release the details of your work rights status. This allows LEIER to ensure that we comply with Australian Visa requirements and enables you to be rostered appropriately according to your Visa type.

How many hours does your Visa allow you to work per week?

0 – 10

21 – 30

11 – 20

31+

SECTION 5 – DISCLOSURE OF PRE-EXISTING INJURY OR ILLNESS

If you have a pre-existing illness or injury which may impact on your ability to safely perform those duties, you are requested to disclose them. Do you have a pre-existing illness or injury? Yes No

Please disclose details of how the illness or injury might affect your ability to safely perform the duties:

If required, do you consent to having a medical examination to determine your capacity to safely perform the inherent requirements of the position for which you have applied for?

Yes

No

SECTION 6 – DRUG TEST

It is a requirement that all new employees undergo a drug test. Do you consent to having one?

Yes

No

It is a condition of your employment to have random drug testing from time to time. Do you consent to this?

Yes

No

SECTION 7 – CONSENT AND WARRANTY

Personal information collected via this application will only be used for the purpose of recruitment by Lady Elliot Island Resort.

The information that you submit to us may be disclosed to referees, our team members who are involved in recruitment or support roles, security organisations, recruitment agencies and other third parties who assist us in the recruitment process.

If you choose not to provide any of the information requested, we may be unable to provide you with the necessary information, fully process your application or properly consider you for employment.

Any information we collect about you in future will be used and disclosed in the same manner as described above unless we tell you otherwise in advance. You may request access to personal information about you that is held by us.

Consent and Warranty

I consent to Lady Elliot Island Resort using and disclosing my personal information in the manner described above. I consent to Lady Elliot Island Resort accessing my Work Cover claims history.

I warrant that:

- I have read and understand the above statement.
- I am qualified to work in Australia, and if requested, can provide evidence of that fact (eg. birth certificate, citizenship certificate, photo ID and/or working Visa, as appropriate)
- All the information I submit (including this form, cover letter and resume) is true and complete. I understand that any false or misleading information I provide may lead to rejection of my application, review of any employment I accept with Lady Elliot Island Resort and potentially my dismissal from such employment.
- I have disclosed all relevant information in relation to my mental and physical ability to safely carry out the inherent requirements of the position(s) for which I have applied.

Name: _____

Signature: _____ Date: ____/____/____