

Recruitment Application



SECTION 1 – YOUR DETAILS		
Name		Date of Birth:
Email Address		
Address		
		Postcode:
Phone Number		Mobile Number:
SECTION 2 – POSITION		
What position are you applying for?		
Preferred type of employment: <input type="checkbox"/> Casual <input type="checkbox"/> Full Time		
Have you previously been employed at Lady Elliot Island Eco Resort?		
<input type="checkbox"/> No.		
<input type="checkbox"/> Yes. <i>Please advise when, which department, and the reason for leaving.</i>		

SECTION 3 – QUESTIONS		
How would you describe yourself?		
What work ethics do you follow?		
What does teamwork mean to you?		
What does safety in the workplace mean to you?		
Where do you see yourself in 5 years time?		
Do you have a current drivers licence?		
How many alcoholic drinks do you have a day?		
Do you smoke?		
SECTION 4 – RIGHT TO WORK DETAILS		
Are you an Australian or New Zealand permanent resident or citizen?	<input type="checkbox"/> Yes <i>Proceed to Section 5</i>	<input type="checkbox"/> No <i>Complete this Section</i>
Please note <i>You will be required to provide proof of your residency status (Visa and Passport) if you are successful through the interview process. Providing this information authorises the Department of Immigration and Citizenship to release the details of you work rights status. This allows Target to ensure we comply with Australian Visa requirements and enables you to be rostered appropriately according to your Visa type.</i>		
Please state your type of working visa:		
What hours does your Visa allow you to work per week?	<input type="checkbox"/> 0 - 10	<input type="checkbox"/> 11 - 20 <input type="checkbox"/> 21 - 30 <input type="checkbox"/> 31

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SECTION 5 – DISCLOSURE OF PRE-EXISTING INJURY OR ILLNESS

The duties in which you will need to perform are set out on the position description herein.

If you have pre-existing illness or injury which may impact on your ability to safely perform those duties, you are requested to disclose them. Have you ever made a Work Cover claim or have any pre-existing injuries?

Yes No

Please disclose details of how the illness or injury might affect your ability to safely perform the duties:

If required, do you consent to have a medical examination to determine your capacity to safely perform the inherent requirements of the position for which you have applied for?

Yes No

SECTION 6 – DRUG TEST

It is a requirement that all new employees undergo a drug test.

Do you consent to having one?

Yes No

Is it a condition of your employment to have random drug testing from time to time.

Do you consent to this?

Yes No

SECTION 7 – CONSENT AND WARRANTY

Personal Information collected via this application will only be used for the purpose of recruitment by Lady Elliot Island Eco Resort.

The information you submit to us may be disclosed to referees, our team members who are involved in recruitment or support roles, security organisations, recruitment agencies and other third parties who assist us in the recruitment process.

If you choose not to provide any of the information requested, we may be unable to send you information, fully process your application or properly consider you for employment.

Any information we collect about you in the future will be used and disclosed in the same manner as described above unless we tell you otherwise in advance. You may request access to personal information about you that is held by us.

Consent and Warranty

I consent to Lady Elliot Island Eco Resort using and disclosing my personal information in the manner described above.

I consent to Lady Elliot Island Eco Resort accessing my Work Cover claims history.

I warrant that:

- I have read and understand the above statement.
- I am qualified to work in Australia, and if requested, can provide evidence of that fact (birth certificate, citizenship certificate, photo ID and/or Working Visa, as appropriate).
- All the information I submit (including this form and any attached resume) is true and complete. I understand that any false or misleading information I provide may lead to rejection of my application, review of any employment I accept with Lady Elliot Island Eco Resort and potentially my dismissal from such employment.
- I disclosed all relevant information in relation to my mental and physical ability to safely carry out the inherent requirements of the position(s) for which I have applied.

Name: _____

Signature: _____

Date: _____